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**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)

**“Tender for supply of 2,60,000 numbers of pre-printed OMR sheets (multicolour; 2 sides- front and back side printing) for Madurai Kamaraj University.**

(Ref. Tender Notification No.R/Gen/OMR /2020) dt : 25.08.2020.

Application No.	
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1.	Name of the Firm	
2.	Full Address (with Pin Code & Telephone /Cell Numbers)	
3.	Quoted Amount (List Enclosed)	
4.	Details of the EMD amount remitted	Name of the Bank Branch DD No. Date Amount Rs.

Declaration

I have gone through the enclosed /above tender terms & conditions and will abide by them.

Place: Madurai

Signature of the Tenderer

Date: 25.08.2020.



## **MADURAI KAMARAJ UNIVERSITY**

*(University with Potential for Excellence)*

**Sealed Tenders are invited for the supply of 2,60,000 numbers. of pre-printed OMR sheets (multicolour; 2 sides- front and back side printing) for Madurai Kamaraj University upto 03.00 P.M. on 08.09.2020.**

### **Tender Conditions**

Sealed Tenders are invited for the supply of 2,60,000 numbers of **pre-printed OMR sheets (multicolour; 2 sides- front and back side printing)** as per specification for **Madurai Kamaraj University up to 3.00 pm on 08.09.2020**. The Tender should be from the reputed Manufacturers/Authorized dealers.

Tender in sealed covers superscripted as “**Tender for Supply of nos. of pre-printed OMR sheets (multicolour; 2 sides- front and back side printing) as per specification for Madurai Kamaraj University** addressed to, **The Registrar, Madurai Kamaraj University, Madurai - 625 021**. The University will not be held responsible for the postal delay and postal transit.

The tenderer should enclose an attested photo copy of the commercial tax certificate regarding TIN/GST number along with the declaration and **the specimen copy of the pre-printed OMR sheet**. The supply should be made within 30 days from the date of receipt of supply order.

The rates quoted by the firm should be valid for a period of one year from the date of acceptance of tender and no escalation of rates will be allowed under any circumstance. A crossed demand draft **1% to the total cost value** should be drawn in favour of **The Registrar, Madurai Kamaraj University, Madurai** towards Earnest Money Deposit should accompany the Tender. The successful tenderer is also requested to remit 4% to the cost of supply as security deposit for the proper fulfillment of supply and contract.

The successful tenderer should deliver the items on destination and no freight charges will be paid by the University on any circumstances. If the successful tenderer fails to execute the above supply as per the schedule and satisfaction of the authorities, the resultant excess expenditure that will be there after incurred for the purchase of the above mentioned item, will be recovered from the tenderer apart from forfeiting the E.M.D amount. If any tender is withdrawn, the Earnest Money Deposit of the tenderer will be forfeited.

No advance amount will be released by the University after the issue of the work order. Any payment due to the bidder will be released after supplying of full materials in good condition. Taxes as applicable within the implementation schedule as specified in the Tender document will be paid. In case, the duties and/or taxes have been reduced retrospectively, the bidder is liable to return the same.

The Registrar is under no obligation to accept the lowest or any tender and reserve himself the right to accept or reject any tender in whole or in part without assigning any reason and tender will be accepted only on those conditions. The Registrar reserves the right to accept or reject any tender without assigning any reason. Tenders should be addressed in the name of **The Registrar, Madurai Kamaraj University, Palkalai Nagar, Madurai-625021** and should be in sealed covers by Registered Post with acknowledgement due or in person. Tenders received in ordinary covers without seal will not be considered.

The Tender cover should be superscripted as **“Tender for Supply of 2,60,000 nos. of pre-printed OMR sheets (multicolour; 2 sides- front and back side printing) for Madurai Kamaraj University”**. Any Tender received after the due date and time will summarily be rejected. The Tender will be opened by the Registrar or any other officer authorized by him **at 3.30 p.m. on 08.09.2020** in the presence of Tenderers or their authorized agents who may be present at that time.

The format/specimen of the required OMR sheet (2 sides – front and back side printing) is enclosed and the required specification is mentioned below.

Palkalai Nagar,  
Madurai-21.  
Date: 25.08.2020.

**REGISTRAR i/c**

### **Specification for OMR sheet**

1. OMR Bar Coded sheet (2 pages – front and backside)
2. Size 8.2' X 11' – 110 GSM
3. Front page – Barcodes type is 128 – 4 Barcodes to be printed using Laser Printer
4. Multi colour
5. Booklet number to be printed on each OMR sheet (Number to be given by the University).
6. Horizontal and Vertical perforation (Similar to postal stamp perforation)
7. Machine stitching mark (top to bottom) at the left hand side
8. OMR Back page – Instructions to the candidates to be printed.

## 1. TENDER SCHEDULE

1.	Tender inviting Authority, Designation and Address	The Registrar i/c Madurai Kamaraj University Palkalai Nagar, Madurai – 625 021 0452-2458471 <a href="mailto:mkuregistrar@rediffmail.com">mkuregistrar@rediffmail.com</a>
2.	Name of the Work	Purchase of 2,60,000 numbers of multicolor OMR Sheet with BAR Code for the final year UG/PG Semester Examination (April 2020)
3.	Tender reference	<u>No.R/Gen/OMR/2020 dt: 25.08.2020.</u>
4.	Place of Execution	Madurai
5.	Tender documents	The Tender document can be downloaded from <a href="http://mkuniversity.org">http://mkuniversity.org</a> till due date and time of the Tender and a Demand Draft for Rs.600/- + GST 18% is to be attached while submitting the tender.
6.	Earnest Money Deposit	1% to total cost of value
7.	Tender submission	<b>08.09.2020 at 03.00 p.m</b>
8.	Due Date and Closing Time of Tender	<b>08.09.2020 at 04.00 p.m</b>



**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)  
**SEMESTER EXAMINATIONS**



**STUDENT TO FILL UP THE BELOW ITEMS**

Initial of Hall  
Superintendent

Signature of Candidate

Space for paper  
Seal A,B,C,D,...F

Facsimile of the Chief Superintendent  
with Centre Code (in Red Colour)

Degree : \_\_\_\_\_ Booklet No. \_\_\_\_\_

Subject : \_\_\_\_\_

Paper Title : \_\_\_\_\_

Subject Code : \_\_\_\_\_

Total Pages written : \_\_\_\_\_

Date of Examination : \_\_\_\_\_

**PART - 1**

Read the instructions on the reverse side before you begin

**STUDENT TO FILL THIS AREA**

Write your Register Number and shade the Circle with Blue or Black Ball Point Pen only.

REGISTER NUMBER										CENTRE CODE			
A	1	A	1	1	1	1	1	1	1	1	1	1	S
B	2	B	2	2	2	2	2	2	2	2	2	2	F
C	3	C	3	3	3	3	3	3	3	3	3	3	T
1	4	E	4	4	4	4	4	4	4	4	4	4	
2	5	L	5	5	5	5	5	5	5	5	5	5	
3	6	P	6	6	6	6	6	6	6	6	6	6	
4	7	S	7	7	7	7	7	7	7	7	7	7	
5	8	T	8	8	8	8	8	8	8	8	8	8	
6	9	1	9	9	9	9	9	9	9	9	9	9	
7	0	2	0	0	0	0	0	0	0	0	0	0	
8		3											
9		4											
0		5											
		6											
		7											
		8											
		9											
		0											

ORIGINAL VALUATION

TOTAL MARKS		
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
0	0	0

**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)  
**SEMESTER EXAMINATIONS**

**STUDENT TO FILL UP THE BELOW ITEMS**

Degree : \_\_\_\_\_

Subject : \_\_\_\_\_

Paper Title : \_\_\_\_\_

Date of Examination : \_\_\_\_\_

Subject Code : \_\_\_\_\_

Total Pages written : \_\_\_\_\_



(In Words .....)

Name & Signature of the Examiner

**INSTRUCTIONS TO EXAMINER,  
CHIEF AND CHAIRMAN FOR MARKING  
(PLEASE TURN OVER THE PAGE)**

**PART - 2**

1. USE BLUE OR BLACK BALLPOINT PEN TO SHADE THE CIRCLES.
2. TOTAL MARKS SECURED BY THE CANDIDATE MUST BE ENTERED IN THE BOXES. ALSO SHADE THE CIRCLES CORRECTLY IN PART - 2 OF THIS SHEET.
3. SHADE THE CIRCLES COMPLETELY.
4. FILL THIS FORM WITH CARE AND DO NOT MAKE ANY STRAY MARKS ON THIS FORM.
5. TOTAL MARKS MAY BE WRITTEN IN WORDS AS SHOWN IN THE EXAMPLE AS

EXAMPLE : 095 MAY BE WRITTEN AS "ZERO NINE FIVE"  
SIMILARLY SHADE THE CIRCLE 0,9,5

(In Words ..... ZERO NINE FIVE .....)

TOTAL MARKS		
0	9	5
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
0	0	0

Name & Signature of the Chairman / the Chief

REVALUATION

TOTAL MARKS		
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
0	0	0

**MADURAI KAMARAJ UNIVERSITY**  
(University with Potential for Excellence)  
**SEMESTER EXAMINATIONS**

**STUDENT TO FILL UP THE BELOW ITEMS**

Degree : \_\_\_\_\_

Subject : \_\_\_\_\_

Paper Title : \_\_\_\_\_

Date of Examination : \_\_\_\_\_

Subject Code : \_\_\_\_\_

Total Pages written : \_\_\_\_\_



(In Words .....)

Name & Signature of the Examiner

**INSTRUCTIONS TO EXAMINER,  
CHIEF AND CHAIRMAN FOR MARKING  
(PLEASE TURN OVER THE PAGE)**

**PART - 3**

1. USE BLUE OR BLACK BALLPOINT PEN TO SHADE THE CIRCLES.
2. TOTAL MARKS SECURED BY THE CANDIDATE MUST BE ENTERED IN THE BOXES. ALSO SHADE THE CIRCLES CORRECTLY IN PART - 3 OF THIS SHEET.
3. SHADE THE CIRCLES COMPLETELY.
4. FILL THIS FORM WITH CARE AND DO NOT MAKE ANY STRAY MARKS ON THIS FORM.
5. TOTAL MARKS MAY BE WRITTEN IN WORDS AS SHOWN IN THE EXAMPLE AS

EXAMPLE : 095 MAY BE WRITTEN AS "ZERO NINE FIVE"  
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TOTAL MARKS		
0	9	5
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
0	0	0

Name & Signature of the Chairman / the Chief





## INSTRUCTIONS TO CANDIDATES

1. Use **Blue / black ball point Pen only.**
2. Do not put hole or any stray mark on the OMR sheet.
3. Make all entries in **Capital letters.**
4. Before you begin your answer, fill in all the particulars in all the Parts (1,2,3).
5. **Do not write your name anywhere in the answer book.**
6. In case Additional Books are used, fasten all the Books together and Number on all the pages serially.
7. Write legibly on both sides.
8. Enter the Subject Code and Centre Code as it is in your e-hall ticket.
9. The Answer Script will be considered as valid and valued only if it bears with the Signature of the Hall Superintendent and Facsimile of the Chief Superintendent. Ensure this fact before handing over to the Hall Superintendent. If the above data is not available the Answer Script will not be valued.
10. Objective type questions (Section A) are to be answered in one place only.
11. Ensure that correct Register Number and college exam Centre Code are entered in the boxes. Kindly shade the appropriate Circles, including all letters. If the **Register Number is written anywhere** other than the column provided, the **Answer Script will not be valued.**
12. Do not write your Register Number in the Additional Book or any place except front page of this booklet.
13. Avoid wastage of space in the answer book.

ORIGINAL VALUATION

QUESTION NUMBERS / MARK(S)																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
(a)																															
(b)																															
(c)																															
(d)																															
Total																															

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	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
(a)																														
(b)																														
(c)																														
(d)																														
Total																														

[Grand Total Mark(s) in words \_\_\_\_\_]
Grand Total Mark(s) \_\_\_\_\_

Name of Examiner (in Capital)

Name of Chief (in Capital)

Name of Chairman (in Capital)

Signature of Examiner with Date

Signature of Chief with Date

Signature of Chairman with Date

REVALUATION

QUESTION NUMBERS / MARK(S)																															
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
(a)																															
(b)																															
(c)																															
(d)																															
Total																															

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	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60
(a)																														
(b)																														
(c)																														
(d)																														
Total																														

[Grand Total Mark(s) in words \_\_\_\_\_]
Grand Total Mark(s) \_\_\_\_\_

Name of Examiner (in Capital)

Name of Chief (in Capital)

Name of Chairman (in Capital)

Signature of Examiner with Date

Signature of Chief with Date

Signature of Chairman with Date